



# CROWELL PUBLIC LIBRARY CITY OF SAN MARINO

1890 Huntington Drive  
San Marino, CA 91108

(626) 300-0777

[www.sanmarinopl.org](http://www.sanmarinopl.org)

## MEETING ROOM RENTAL RATES

### ROOMS AND RATES

#### BARTH COMMUNITY ROOM

This new community meeting room includes audio visual equipment for computer and DVD presentations; a podium and microphone and a small kitchenette for refreshment service. The room seats 80 auditorium style and tables are available. This room is located on the first floor at the entrance to the library. The dimensions are 38' x 35'.

\$25 per hour	Community-Based Organization
\$75 per hour	General User Group

#### SCHOW PATIO GARDEN

This outdoor patio is adjacent to the community meeting room and can be used in conjunction with the meeting room. There are a few outdoor tables and chairs on the patio; community room tables and chairs cannot be relocated to the patio. Additional tables and chairs must be supplied by the user. The dimensions are 65' x 43'.

\$15 per hour	Community-Based Organization
\$40 per hour	General User Group

#### THORNTON CONFERENCE ROOM

This elegant conference room is located on the second floor near the Administrative Offices. The room seats up to 20 around a conference table. Only minimal refreshments are allowed in this room.

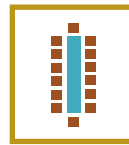
\$15 per hour	Community-Based Organization
\$30 per hour	General User Group

### ROOM ARRANGEMENTS



#### CLASSROOM STYLE

Table with chairs all facing in one direction.



#### CONFERENCE STYLE

Table with chairs all around it.



#### U-STYLE

Three or more tables in a "U" form with chairs around the outside.



#### THEATRE STYLE

Straight rows of chairs.  
No tables.

#### SEMI-CIRCLE

Rows of chairs in a semi-circle.  
No tables.

### RESERVATIONS

Reservations can be made by calling the library at 626-300-0779 or visiting the library; reservation forms are available online at [www.sanmarinopl.org](http://www.sanmarinopl.org).

Rental fees must be paid in full no later than 14 business days before the meeting or the reservation may be cancelled. Make checks payable to the City of San Marino.

**ROOMS CAN BE RESERVED UP TO 3 MONTHS IN ADVANCE.**

**SEE OUR WEBSITE FOR ROOM RENTAL POLICIES.**

### LIBRARY HOURS

Monday - Thursday 10 a.m. - 9 p.m.  
Friday & Saturday 10 a.m. - 5 p.m.  
Sunday 1 p.m. - 5 p.m.  
Hours are subject to change.